

**NEBRASKA NATIONAL GUARD
HUMAN RESOURCES OFFICE
2433 NORTHWEST 24TH STREET
LINCOLN, NEBRASKA 68524**

ACTIVE GUARD RESERVE VACANCY ANNOUNCEMENT

Announcement Number: AGR-AR-25-102

Closing Date: 04 September 2025

Position Title: Operations Officer (12003)

Location: RRB, Lincoln, NE

Military Grade Range: Minimum CPT(P)/O3 – Maximum MAJ/O4

Military Requirements: Designated AOC for this position is O1A. Applicant must have and maintain a Secret Security Clearance. **Applicants will review the qualifications for the award of this MOS in Department of the Army Pamphlet (DA PAM) 611-21 for further demand rating and qualifications for initial award of MOS. Failure to review these qualifications may result in the applicant not being eligible for the position.**

Area of Consideration: All members of the Nebraska Army National Guard and meeting the minimum requirements may submit applications for this position. **All current hiring procedures will be in accordance with NEARNG Selection Process Policy guidelines. AGR's within 24 months of initial tour or 18 months of assignment or reassignment of closing date of this announcement requires a stabilization waiver. Stabilization waiver request must be submitted with application by closing date.**

Qualified applicants will be referred to the selecting official in the following order.

Area 1: On-board AGR Soldiers in the grade of MAJ/O4 who meet the military requirements as listed above. Soldiers on interim promotions will not be considered as Area 1 applicants.

Area 2: N/A

Area 3: On-board AGR Soldiers in the grade of CPT/O3 who meet eligibility requirements for promotion to MAJ/O4 in accordance with AR 600-8-29, and the military requirements as listed above.

Area 4: All Soldiers of the Nebraska Army National Guard, or those eligible to become members, in the grade of MAJ/O4, CPT/O3 and meet eligibility requirements for promotion to MAJ/O4 in accordance with AR 600-8-29, and meet the military requirements as listed above.

General Requirements:

1. Must submit SOU, HRR Form 600, DD 369 (background check with local law enforcement) and scan of social security card with the application and complete favorable "live scan".
2. Must have favorable report on the sex offender's registry and urinalysis testing.
3. Must have a NACLC without any adverse findings.
4. Screening of local personnel files and complete behavioral health assessment.
5. Selected agrees to work weekends and evenings as the position and circumstances require.
6. Selected individual must possess a valid state driver's license.
7. All applicants must have a minimum GT score of 110, waivable to 100 or GT score of 95 and Skilled Technical of 95.
8. Must possess current physical.

Summary of Duties:

Operations Officer for the NEARNG Recruiting and Retention Battalion. Manage Production Recruiting, including Enlisted and Officer Accessions. Supervise day-to-day operations for enlisted accessions, including reviewing and submitting medical, moral, and administrative waivers. Supervise Operations NCOs, MEPS Guidance Counselor, and Officer Accession Staff. Creates Battalion Operational Plans, Orders, and activities with the command staff. Plans, coordinates, and synchronizes Strength Maintenance event planning and targeting activities. Support and integrate the state's recruiting and retention efforts into long-range planning to achieve strategic end-strength goals. Maintain situational awareness on all production related areas, including

strength maintenance, current operations, future operations, interstate transfers, and in-service recruits. Coordinates development and resourcing of recruiter sustainment training. Oversees and institutes the Commander Recruiter Standards Program (CRSP), and the operational components of the Organization Inspection Program (OIP). Manage battalion physical security, OPSEC and Anti-Terrorism (AT) programs. Acts as liaison between MSCs and Command Group in support of recruiting efforts. Perform additional duties as assigned.

Application Instructions

E-mail may be sent to nq.ne.nearnq.list.hro-agr-job-apps@army.mil with a subject line of "Job Application AGR-AR-__-__ (list job announcement number)". Encrypted emails can be accomplished using DoD Safe at <https://safe.apps.mil>. Electronic applications will be submitted as one PDF attachment named "*Last Name, First Name, AGR-AR-__-__ (list job announcement number)*". Applications submitted in multiple attachments will not be accepted. Applications or attachments which are unreachable or cannot be opened will not be accepted or considered.

***Candidates may apply by submitting a completed *Application for Active Guard/Reserve (AGR) Position*, NGB Form 34-1. Reference AR 135-18 Para 2-3 and NGR 600-5 Para 2-4 the following documents must be submitted. Packets without the appropriate documents or a written explanation will not be processed for interviews. Applicants will use the *Application Checklist* to ensure proper documentation is submitted. The *Application Checklist* can be downloaded from the *Nebraska National Guard Opportunities webpage*.**

To qualify for initial entry in the AGR Program applicants must meet the eligibility requirements in AR 135-18 paragraphs 2-1, 2-2, and 2-3. IAW AR 600-8-2, Flagged ARNG and US Army Reserve (USAR) soldier may not apply for AD or ADT.

In order to comply with United States Department of Defense (DoD) requirements and ensure the safety and security of the missions, programs, property and personnel of the Nebraska Military Department and Nebraska National Guard, employees must obtain the appropriate background investigation and maintain the level of security clearance assigned to their respective work.

Failure to obtain and maintain the designated type of security clearance/background check required for the respective work, may result in a job offer being rescinded, separation of employment, and/or other actions as may be deemed in the best interest of the agency.

Prior to appointment individuals must meet the security clearance requirements for the position or submit the required documents to the Nebraska National Guard Personnel Security Manager for processing the appropriate investigation. Required forms for AGR positions – SF 86, PSIP Initiation Form, Birth Certificate (or other proof of citizenship) and Fingerprints. Technician positions also require the OF 306 and Application/Resume.

The use of official mail to forward employment applications is prohibited. Applications submitted using government postage will not be considered.

Applications may be submitted by e-mail or hand-delivered to the HRO no later than 1600 hours on the closing date. Applications received after the closing time will not be considered for the position.

Hand deliver applications to: NE National Guard
Human Resource – AGR Branch
2433 NW 24th Street
Lincoln, NE 68524

The HRO is not responsible for any malfunctions when using electronic means to transmit job applications. Applicants may verify receipt of their application telephonically or via email.

The Nebraska National Guard is an equal opportunity employer; we do not discriminate on the basis of race, sex, religion, national origin or ethnicity.